

EST. 1908

HOLLANDE CLUB

HEAD OF FOOD & BEVERAGE

Job Title: Head of F&B

Department: Operations

Reports To: General Manager

The Hollandse Club:

The Hollandse Club (www.hollandseclub.org.sg) is an informal, family oriented, international club in a resort style setting. It offers a wide range of sports, recreation, and dining facilities for its members. Being part of the Hollandse Club means working in a dynamic and multi-cultural work environment with an international group of colleagues coming from a vast variety of countries.

Job Summary:

We are seeking a dynamic and experienced Food & Beverage and Events Director to join our team. This pivotal role will oversee all Food & Beverage operations and manage every aspect of events hosted at the club. The ideal candidate will possess a deep understanding of the F&B landscape in Singapore and will be tasked to develop and implement a long-term F&B strategy while effectively managing our current temporary setup with an external partner.

The successful candidate will have a passion for hospitality with a proven track record of delivering outstanding results in a hospitality or an international sport or social club environment. If you are a strategic thinker who is also hands on with a flair for creativity, strong entrepreneurial spirit, and a commitment to excellence, we invite you to apply.

Key Responsibilities:

Food & Beverage Management:

- Develop a new F&B business model to align with strategic goals of the Club, requirements of its members whilst enhancing operational efficiency and profitability.
- Collaborate closely with the F&B committee and Main Committee on the business models, financial analyses and Key Performance Indicators.
- Lead the implementation of aligned F&B strategies, developing the right In-house support structure and collaborating with 3rd party operators, if applicable.
- Curate and oversee an extensive drinks portfolio to ensure diverse and high-quality offerings.
- Establish and maintain strong relationships with vendors to support seamless operations and procurement.
- Develop and implement effective pricing strategies for menus to optimize profitability and competitiveness.
- Create and maintain budgets for food and beverage operations, including forecasting and cost control.
- Conduct thorough sales and performance analysis to identify trends, drive improvements, and achieve revenue targets.
- Identify and manage partnerships and sponsorships within the F&B sector to enhance brand presence and opportunities.
- Implement and monitor quality control measures together with our partner to maintain high standards across all F&B operations.

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- Manage POS system to streamline transactions and inventory processes, while also leveraging data insights to enhance our offering and performance.
- Design and deliver comprehensive service training programs to improve team performance and member satisfaction.
- Develop and implement standard operational procedures to ensure consistence and high-quality delivery.
- Lead end-to-end together with the events manager the wide range of events, including private parties, corporate functions, club events and sport socials.
- Work closely with the membership department and sports teams to develop a robust and action-packed events and socials calendar

General:

- Stay informed about industry trends and best practices to keep the club's offerings competitive and innovative.
- Foster a positive and welcoming atmosphere within the club.

Requirements:

- Bachelor's degree in Hospitality Management, or a related field preferred
- Past experience in running your own bar or restaurant is preferred
- Minimum of 8 years of experience in food and beverage management and event planning, with at least 5 years in a supervisory managerial role.
- Proven track record of successful event management and high-level customer service.
- Strong leadership, organizational, and communication skills.
- Ability to work flexible hours, including evenings, weekends, and holidays, as required.
- Proficiency in Microsoft Office Suite and experience with event management software preferred.

Salary Range:

- \$7000 - \$9000 per month (depending on experience)

Application Procedure:

- If you are keen to join our dynamic team, email your detailed CV and motivation to gm@hollandseclub.org.sg
- Within your application, clearly state your citizenship, your employment eligibility status in Singapore and if you require sponsorship for a Work Pass.
- Recent employer references will be required.
- Only short-listed applicants will be invited for an interview. To those applicants not short-listed, we extend our appreciation for considering the Hollandse Club as a potential employer.

Join The Team!

Elevate your career with us and enjoy a host of exceptional benefits tailored to support your well-being and professional growth. A career at the Hollandse Club can be especially rewarding.

- Professional Development
- Annual Wage Supplement
- CNY Ang Pow
- Staff Meals
- Health Insurance
- Dental Treatment
- Personal Wellbeing Allowance
- Birthday Voucher
- 1 Day Birthday Leave
- 4 Days Family & Wellness Leave
- 18 Days Annual Leave